

Rental Application for Neighborhood Gathering

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request permission to rent [Specify Venue/Property] for a community gathering on [Insert Date of Gathering]. The event aims to foster connections among neighbors and create a sense of community.

The gathering is expected to have approximately [Number of Guests] attendees, and we plan to hold it from [Start Time] to [End Time]. We assure you that the event will comply with all property rules and regulations, and we will take full responsibility for any cleanup and ensuring the property is left in good condition.

Please let us know if there are any forms or deposits required for the rental. We truly appreciate your support in making our neighborhood stronger and more connected.

Thank you for considering our request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]