

Rental Application

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally submit my rental application for the property located at [Property Address].

Unfortunately, I have experienced issues with mail delivery, including failures to receive important notifications regarding my application. To ensure all necessary documentation is received promptly, I would like to highlight the following details:

- Application Date: [Insert Date]
- Property Address: [Insert Address]
- Contact Number: [Insert Phone Number]
- Email Address: [Insert Email Address]

I kindly request that further communication regarding my application be sent via email or through alternative mailing options to avoid any further delays.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Phone Number]

[Your Email Address]