

Rental Application

Date: [Insert Date]

To,

[Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request urgent approval for entry to the building located at [Insert Address] for the purpose of [explain reason, e.g., moving in, repairs, etc.].

As per our prior discussions, I am eager to finalize the rental agreement and would greatly appreciate your prompt attention to this matter, as my moving date is approaching quickly. I assure you that I will comply with all building regulations during my entry.

Thank you for considering my request. I look forward to your positive response at your earliest convenience.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]