

Rental Application for Building Access

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To: [Landlord/Property Manager's Name]

[Building/Property Name]

[Building Address]

[City, State, Zip Code]

Dear [Landlord/Property Manager's Name],

I am writing to formally request access to the building at [Building Address] as a prospective tenant. I am interested in renting an apartment and would like to view the premises.

Details about my application:

- Full Name: [Your Full Name]
- Desired Move-in Date: [Insert Desired Move-in Date]
- Preferred Apartment Size: [e.g., 1-Bedroom, 2-Bedroom]
- Occupants: [Number of occupants]
- Contact Information: [Your Phone Number, Email]

I appreciate your assistance and look forward to discussing the possibility of renting an apartment. Please let me know a convenient time for us to meet and discuss this further.

Thank you for your consideration.

Sincerely,

[Your Name]