

Letter of Complaint Regarding Inadequate Heating

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally express my concerns regarding the inadequate heating in my apartment located at [Your Apartment Address]. I have been experiencing uncomfortably low temperatures in the unit, particularly during the recent cold weather.

Despite my attempts to adjust the thermostat and address the issue, the heating system seems to be malfunctioning and is unable to maintain a reasonable indoor temperature. This situation has made living conditions in the apartment quite difficult and uncomfortable.

I kindly request that you address this matter as soon as possible. I would appreciate it if you could arrange for a professional inspection and repair of the heating system at your earliest convenience.

Thank you for your attention to this important issue. I look forward to your prompt response.

Sincerely,

[Your Name]