

Request for Temporary Air Conditioning Solution

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a temporary air conditioning solution for my apartment located at [Your Apartment Address]. Due to [briefly explain the reason, e.g., a malfunctioning unit or unusual heat conditions], the current living conditions have become quite uncomfortable.

Given the circumstances, I kindly ask if it would be possible to provide a temporary air conditioning unit or any alternative cooling options until the situation is resolved. I believe this solution would greatly improve the comfort and livability of my apartment.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Full Name]

[Your Contact Information]