Request for Urgent Refrigerator Repair

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to request an urgent repair for the refrigerator in my apartment ([Your Apartment Number]) as it has stopped functioning properly. The refrigerator is not cooling, which is causing food to spoil, and I am concerned about the potential loss of food and the health risks associated with this issue.

I kindly request that this issue be addressed as soon as possible. Please let me know a convenient time for a maintenance technician to come and assess the situation. Your prompt attention to this matter would be greatly appreciated.

Thank you for your understanding and assistance.

Sincerely,

[Your Name]