

Refrigerator Repair Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a repair of the refrigerator in my rental unit located at [Your Address]. The appliance has ceased to function properly, and it is affecting my ability to store food and other perishable items.

Details of the issue:

- Nature of the Problem: [Describe the problem]
- First Notice of Issue: [Insert Date of First Notice]

I kindly ask that this issue be addressed at your earliest convenience. Please let me know how you would like to proceed regarding the repair.

Thank you for your attention to this matter.

Sincerely,

[Your Name]