

Plumbing Malfunction Notification

Dear [Landlord's Name],

I hope this message finds you well. I am writing to inform you of a plumbing malfunction that has occurred in my unit, [Your Unit Number], located at [Property Address].

The issue was first noticed on [Date of Discovery] and has since led to [brief description of the problem, e.g., leaking pipes, backup, low water pressure]. This situation has become increasingly problematic, and I believe it requires urgent attention.

Please let me know how you would like to proceed with addressing this issue, or if you would like to arrange for a professional assessment at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Contact Information]

[Date]