

Plumbing Issue Report

Date: [Insert Date]

To: [Landlord/Property Manager's Name]

Address: [Landlord/Property Manager's Address]

From: [Your Name]

Address: [Your Current Address]

Subject: Plumbing Issue Report for Rental Application

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to report a plumbing issue that requires immediate attention at the rental property located at [Rental Property Address].

Issue Description:

- Type of Issue: [e.g., leaky faucet, clogged drain, etc.]
- Location: [e.g., bathroom, kitchen, etc.]
- Date Issue First Noticed: [Insert Date]
- Severity: [e.g., minor, moderate, severe]

Given the urgency of this matter, I kindly request that a qualified plumber be dispatched to assess and resolve the issue at your earliest convenience. Please let me know when this can be arranged.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Name]

[Your Phone Number]

[Your Email Address]