

# Delayed Plumbing Maintenance Notification

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you that the scheduled plumbing maintenance for your unit has been delayed.

Originally planned for [original date], the maintenance will now take place on [new date]. We apologize for any inconvenience this may cause and appreciate your understanding.

If you have any questions or concerns, please feel free to contact us at [contact information].

Thank you for your patience.

Sincerely,  
[Your Name]  
[Your Title]  
[Company Name]