

Emergency Contact Information Update

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to update my emergency contact information for my rental application at [Rental Property Address].

Below are the updated emergency contact details:

Name: [Emergency Contact Name]

[Emergency Contact Phone Number]

Relationship: [Relationship to the Emergency Contact]

Please let me know if you need any further information or documentation.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]