

Rental Application Emergency Contact Amendment

Date: [Insert Date]

To: [Landlord/Property Manager's Name]

[Property Management Company Name]

[Property Address]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to inform you of an amendment to the emergency contact details provided in my rental application for [Apartment/Unit Number] at [Property Address].

New Emergency Contact Details:

Name: [New Emergency Contact Name]

Relationship: [Relationship to You]

Phone Number: [New Emergency Contact Phone Number]

Email Address: [New Emergency Contact Email]

Please let me know if you require any further information or documentation concerning this amendment.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]