

Rental Application for Vehicle Registration Modification

Date: [Insert Date]

To,

The Vehicle Registration Authority,
[Authority Address]
[City, State, Zip Code]

Subject: Application for Vehicle Registration Modification

Dear Sir/Madam,

I, [Your Name], am writing to request a modification of the vehicle registration details for the rental vehicle I am currently using. The details of the vehicle are as follows:

Vehicle Make: [Insert Make]
Vehicle Model: [Insert Model]
Year: [Insert Year]
Registration Number: [Insert Registration Number]

The modification is necessary because [state reason for modification, such as a change of address, change of owner details, etc.]. I have attached all necessary documents including [list any supporting documents like proof of identity, rental agreement, etc.].

I kindly request your prompt assistance in processing this application. Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,
[Your Signature (if sending a hard copy)]
[Your Name]
[Your Address]
[City, State, Zip Code]