

Vendor Non-Compliance Resolution Proposal

Date: [Insert Date]

To: [Vendor's Name]

From: [Your Company's Name]

Subject: Proposal for Resolving Non-Compliance Issues

Dear [Vendor's Name],

We hope this message finds you well. We are writing to address some compliance issues that have recently come to our attention regarding our partnership.

Identified Non-Compliance Issues

- [Description of Non-Compliance Issue 1]
- [Description of Non-Compliance Issue 2]
- [Description of Non-Compliance Issue 3]

Proposed Resolution Steps

1. Immediate corrective action plan outlining how the issues will be addressed.
2. Timeline for implementation of the corrective actions.
3. Follow-up meetings to review the progress.

We believe that with your cooperation, we can effectively resolve these issues and continue our successful partnership. Please let us know a convenient time for us to discuss this proposal further.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]