

Rental Application Letter

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally apply for the rental property located at [Property Address]. Due to recent circumstances, I would like to explain my current employment situation.

As of [Date], my working hours have been significantly reduced due to [brief explanation, e.g., company restructuring, economic conditions]. I have transitioned to a part-time position, resulting in a loss of income that has impacted my financial stability.

Despite this challenge, I am committed to meeting my rental obligations and have taken steps to secure additional income through [mention any side jobs or savings, if applicable]. I believe I will be able to manage the rent effectively and maintain the property to your standard.

I kindly request your consideration of my application, and I am hopeful that my financial situation can be a viable consideration in the approval process. I would be happy to provide any necessary documentation or discuss this matter further at your convenience.

Thank you for your time and understanding. I look forward to the opportunity to speak with you soon.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]