

Rental Application for Key Replacement

Date: [Insert Date]

To,

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to formally request a replacement key for my rental unit located at [Your Address]. Due to an unforeseen emergency, I have lost my keys and am unable to access my apartment.

I would appreciate your assistance in issuing a replacement key at your earliest convenience. Please let me know if there are any forms or fees required for this process.

Thank you for your understanding and prompt attention to this matter.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]