

# Rental Application and Notice to Leave

Date: [Insert Date]

To: [Landlord/Property Manager's Name]

[Property Management Company Name]

[Property Address]

Dear [Landlord/Property Manager's Name],

## Rental Application

I am writing to formally apply for the rental property located at [Property Address]. Please find the required information below:

- Full Name: [Your Full Name]
- Current Address: [Your Current Address]
- Phone Number: [Your Phone Number]
- Email Address: [Your Email Address]
- Employment Status: [Your Employment Status]
- Monthly Income: [Your Monthly Income]

## Notice to Leave

In addition, I would like to inform you that I will be vacating my current residence at [Current Address] on [Vacate Date]. This serves as my formal notice to leave, in accordance with the lease agreement.

Thank you for considering my rental application. I look forward to your response.

Sincerely,

[Your Full Name]

[Your Signature (if sending a hard copy)]