

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to submit the outstanding information required for my rental application for the property located at [Property Address]. I appreciate your patience during this process.

Please find the following documents included with this letter:

- Proof of Income
- Rental History
- Reference Letters
- Completed Application Form

If there are any additional documents or information needed, please feel free to contact me at [Your Phone Number] or [Your Email Address]. I am eager to finalize my application and look forward to the possibility of living at your property.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]