

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to follow up on my rental application submitted on [submission date]. I appreciate your consideration of my application; however, it has come to my attention that some details may be missing.

For your reference, please let me know which specific details you require to process my application further. I am eager to provide any additional information needed to facilitate a smooth evaluation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]