

Reminder: Incomplete Rental Application

Dear [Applicant's Name],

We hope this message finds you well. We are writing to remind you that your rental application is currently incomplete. To proceed with the review process, we kindly ask you to provide the following missing parts:

- [List missing item 1]
- [List missing item 2]
- [List missing item 3]

Please submit the required documents at your earliest convenience to ensure a smooth application process. If you have any questions or need assistance, feel free to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]