

Rental Application Completion Request

Date: [Insert Date]

[Applicant's Name]

[Applicant's Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Landlord's Name or Property Management Company]

[Landlord's Address]

[City, State, ZIP Code]

Subject: Request to Complete Rental Application

Dear [Landlord's Name or Property Manager],

I hope this message finds you well. I am writing to kindly request the completion of my rental application for the property located at [Property Address]. I submitted my application on [Submission Date] and would greatly appreciate any updates regarding its status.

If there are any additional documents or information required from my side to facilitate the completion of the process, please do not hesitate to let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Applicant's Name]