Notification of Address Change

Date: [Insert Date]

[Your Name]
[Your Current Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Landlord/Property Manager's Name] [Property Management Company Name] [Company Address] [City, State, Zip Code]

Dear [Landlord/Property Manager's Name],

I am writing to inform you of a change in my address as part of my rental application. My new address will be:

[Your New Address] [City, State, Zip Code]

Please update your records accordingly. If you require any further information or documentation, feel free to contact me at your earliest convenience.

Thank you for your attention to this matter.

Sincerely, [Your Name]