Change of Address Notification

Date: [Insert Date]

[Your Name]

[Your Current Address]

[City, State, Zip Code]

[Landlord/Property Manager's Name]

[Property Management Company Name]

[Property Address]

[City, State, Zip Code]

Dear [Landlord/Property Manager's Name],

I am writing to formally notify you of a change of address regarding my rental application. Please update your records with my new address as follows:

New Address:

[New Address]

[City, State, Zip Code]

If you require any additional information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]