

Lease Renewal Notice

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

Dear [Tenant's Name],

We hope this message finds you well. This letter serves as a formal notice regarding the consideration for renewing your lease at [Property Address], which is set to expire on [Lease Expiration Date].

We would like to know your intentions regarding renewing your lease for another term. Please let us know if you would like to discuss the terms or if there are any changes you would like to propose.

We kindly request your response by [Response Deadline] to ensure a smooth transition. Should you choose to renew, we can then proceed with finalizing the lease agreement.

Thank you for your attention to this matter. We look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]

[Property Management Company Name]