

Early Termination Request for Rental Lease

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Subject: Request for Early Termination of Lease Agreement

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request an early termination of my rental lease for the property located at [Rental Property Address]. My lease is set to expire on [Lease Expiration Date], and I am requesting to terminate it effective [Desired Termination Date].

Due to [brief explanation of reason, e.g., job relocation, family emergency, etc.], I am unable to fulfill the remaining duration of my lease. I understand the terms outlined in the lease agreement regarding early termination and am prepared to fulfill any obligations, including [mention any applicable fees or subletting arrangements, if necessary].

I would appreciate your understanding and consideration in this matter. Please let me know if we can discuss this further or if there are any necessary steps I should take. I look forward to your prompt response.

Thank you for your understanding.

Sincerely,

[Your Name]