

# Rental Application for Extra Tenants Approval

Date: [Insert Date]

Landlord/Property Manager Name  
[Insert Landlord/Property Manager Address]  
[City, State, Zip Code]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to formally request your approval for additional tenants to reside at [Your Address]. As per our lease agreement, I understand that prior permission is required before any additional individuals occupy the premises.

The proposed additional tenants are as follows:

- Name: [Tenant 1 Name] - Relation: [Relation to You]
- Name: [Tenant 2 Name] - Relation: [Relation to You]
- Name: [Tenant 3 Name] - Relation: [Relation to You]

Each of the prospective tenants has agreed to comply with all terms and conditions outlined in the lease agreement and are eager to ensure a harmonious living environment.

Should you require any additional information or references, please do not hesitate to reach out. I appreciate your consideration of this request and look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]  
[Your Signature (if sending a hard copy)]  
[Your Address]  
[City, State, Zip Code]  
[Your Phone Number]  
[Your Email Address]