

Short-Term Extension Request for Rental Application

Date: [Insert Date]

To,

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request a short-term extension for my rental application for the property located at [Property Address]. Due to [brief explanation of circumstances], I kindly ask for an extension of [number of days/weeks] to complete my application process.

I appreciate your understanding and consideration of my request. I am eager to ensure that all necessary documentation is submitted accurately.

Thank you for your attention to this matter. I look forward to your favorable response.

Sincerely,

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]