

Vendor Information Protection Agreement

Date: [Insert Date]

To: [Vendor Name]

[Vendor Address]

Dear [Vendor Representative Name],

This Vendor Information Protection Agreement ("Agreement") is entered into as of the effective date set forth above by and between [Your Company Name], located at [Your Company Address] ("Company") and [Vendor Name] ("Vendor").

1. Purpose

The purpose of this Agreement is to protect the confidential information shared between the Company and the Vendor in the course of providing goods and/or services.

2. Definitions

For the purposes of this Agreement, "Confidential Information" includes any and all non-public information disclosed by either party, including but not limited to technical data, business plans, financial information, and any other proprietary information.

3. Obligations of the Vendor

The Vendor agrees to:

- a) Keep all Confidential Information in strict confidence.
- b) Use the Confidential Information solely for the purpose of fulfilling their obligations under this Agreement.
- c) Not disclose Confidential Information to any third party without prior written consent from the Company.

4. Term

This Agreement shall commence on the effective date and shall continue until terminated by either party with thirty (30) days written notice.

5. Governing Law

This Agreement shall be governed by the laws of [Your State/Country].

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

[Your Company Name]

[Vendor Name]

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]