

Rental Application

Date: [Insert Date]

To: [Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally address the deductions made from my security deposit following the conclusion of my lease at [Property Address].

On [Move-out Date], I vacated the property and returned the keys as per our agreement. As stipulated in our rental agreement, I expected the return of my security deposit, minus any legitimate deductions for damages beyond normal wear and tear.

Upon reviewing the deductions applied, I found the following discrepancies:

- [Describe item 1] - [Explain your reasoning]
- [Describe item 2] - [Explain your reasoning]
- [Describe item 3] - [Explain your reasoning]

I would appreciate your prompt attention to this matter and kindly request a detailed breakdown of the deductions along with corresponding invoices or estimates for repairs. It is my intention to resolve this amicably and in accordance with the rental agreement.

Thank you for your understanding. I look forward to your response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]