

# Personal Reference Letter

Date: [Insert Date]

To Whom It May Concern,

I am writing to provide a personal reference for [Applicant's Name], who has applied for a rental property. As [his/her/their] academic advisor at [University/College Name], I have had the pleasure of knowing [Applicant's Name] for [duration of time].

[Applicant's Name] has consistently demonstrated responsibility, diligence, and integrity throughout [his/her/their] academic journey. [He/She/They] is not only a dedicated student but also an engaging member of the academic community, frequently participating in extracurricular activities and helping fellow students.

In my experience, [Applicant's Name] is respectful towards others and dependable in all commitments. I believe these qualities will translate well into [his/her/their] role as a tenant.

I wholeheartedly recommend [Applicant's Name] for this rental opportunity and am confident that [he/she/they] will be an excellent tenant. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you require any further information.

Sincerely,

[Your Name]

[Your Title]

[Department Name]

[University/College Name]