

Employment Verification Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to confirm the employment of [Employee's Name], who has applied for a rental property at [Property Address]. [Employee's Name] is currently employed with [Company Name] as a [Job Title].

[Employee's Name] has been a valued member of our team since [Start Date] and works [Specify Shift, e.g., "full-time", "part-time", "night shifts"]. Their monthly income is [Salary/Hourly Rate], and they typically work [Number of Hours] hours per week.

Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[Company Phone Number]