Joint Loan Application

Date: [Insert Date]
To,
[Bank Name]
[Branch Address]
[City, State, ZIP]
Dear Sir/Madam,
We, [Your Full Name] and [Co-Applicant's Full Name], wish to apply for a personal loan of [Loan Amount] for the purpose of [Specify Purpose]. We both are employed at [Your Company] and [Co-Applicant's Company] respectively, earning a monthly income of [Your Income] and [Co-Applicant's Income].
We understand that as joint applicants, we are both responsible for the repayment of the loan and we are committed to meeting our obligations. Attached to this letter are the necessary documents including our identity proofs, income statements, and any other required documentation.
We appreciate your consideration of our application and look forward to your positive response.
Thank you.
Sincerely,
[Your Full Name]
[Your Address]
[Your Contact Number]
[Co-Applicant's Full Name]
[Co-Applicant's Address]
[Co-Applicant's Contact Number]