

# Loan Payment Adjustment Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to inquire about the possibility of adjusting my loan payment terms for my account, [Account Number]. Given my current financial situation, I believe that a review of my payment plan may be in order.

As the current repayment plan is proving to be challenging, I would appreciate any options you may offer that could assist in alleviating my financial burden, such as an adjustment in payment amounts or the possibility of extending the term.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]