

Application for Hardship Loan Adjustment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally request a loan adjustment due to unforeseen financial hardship that I have been experiencing recently.

My loan account number is [Insert Loan Account Number], and I have been a customer since [Insert Year]. Due to [briefly explain the reason for hardship, e.g., loss of job, medical expenses], I am finding it increasingly difficult to meet my current loan obligations.

Considering my circumstances, I kindly request that my loan terms be reviewed and adjusted to better suit my current financial situation. I am committed to fulfilling my obligations and would appreciate any assistance you can provide during this difficult time.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]