

# Loan Balance Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Subject: Confirmation of Remaining Loan Balance

Dear [Lender's Name],

I am writing to request confirmation of the remaining balance on my loan account with your institution.

Loan Account Number: [Insert Loan Account Number]

Current Remaining Balance: [Insert Amount]

For my records, could you please provide a formal confirmation of the above details? I appreciate your assistance with this matter.

Thank you for your prompt attention to this request.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]