

Personal Loan Balance Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to request an update on the current balance of my personal loan with your institution. My loan details are as follows:

- Account Number: [Your Account Number]
- Loan Type: [Personal Loan Type]
- Date of Loan Agreement: [Date]

Could you please provide me with the remaining balance on my loan as of [date you want the balance as of]? I would appreciate any information regarding the interest rate and payment schedule as well.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]