

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to request information regarding debt management counseling resources available to me. As I am currently navigating through financial challenges, I believe that professional guidance would be highly beneficial in developing an effective plan to manage my debts.

Specifically, I am interested in understanding the various counseling options that you provide, including any workshops, one-on-one consultations, or online resources. I would also appreciate information on associated costs, if any, and the process of getting started with your services.

Thank you for your assistance in this matter. I look forward to your prompt response.

Sincerely,

[Your Name]