

# Salary Verification Letter

Date: [Insert Date]

[Your Company Letterhead]

[Company Name]

[Company Address]

[City, State, ZIP Code]

[Phone Number]

To Whom It May Concern,

This letter is to verify that [Employee Name], holding the position of [Job Title] at [Company Name], has been employed with us since [Start Date].

As of [Current Date], [Employee Name] has an annual salary of \$[Salary Amount]. This salary is subject to standard deductions and taxes as applicable.

If you require any further information or clarification, please feel free to contact me at [Your Email Address] or [Your Phone Number].

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]