

Salary Verification Letter

Date: [Insert Date]

[Your Company Name]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

To Whom It May Concern,

This letter is to verify the salary of [Employee Name], who is employed with us at [Your Company Name] in the position of [Job Title] since [Start Date].

As of [Current Date], [Employee Name] receives a salary of [Salary Amount] per [year/month/week]. This amount is inclusive of [any bonuses or allowances, if applicable].

Please feel free to contact us at [Company Phone Number] or [Company Email Address] should you require any further information.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]