

Loan Maturity Amendment Notification

Date: [Insert Date]

To: [Borrower's Name]

[Borrower's Address]

Dear [Borrower's Name],

We are writing to inform you of an amendment to the maturity date of your loan account number [Insert Loan Account Number]. The original maturity date of your loan was set for [Original Maturity Date].

After careful consideration, we have amended the maturity date to [New Maturity Date]. This adjustment has been made to better accommodate your financial situation and ensure a smoother repayment process.

Please update your records accordingly and feel free to reach out to us if you have any questions or require further clarification regarding this amendment.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]