

Loan Maturity Modification Proposal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Title]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Lender's Name],

I am writing to formally propose a modification to the maturity date of my loan, originally dated [Original Loan Date], under the loan number [Loan Number]. Due to [brief description of circumstances leading to the request], I kindly request an extension of the loan maturity date.

Specifically, I propose extending the maturity date to [Proposed New Maturity Date]. This additional time will enable me to [explain how the extension will assist in repayment].

I appreciate your consideration of my request and believe that this modification will be beneficial for both parties involved. I am committed to fulfilling my obligations and maintaining open communication throughout this process.

Thank you for your attention to this matter. I look forward to your positive response.

Sincerely,

[Your Name]