

Loan Maturity Date Adjustment Notice

Date: [Insert Date]

[Borrower's Name]

[Borrower's Address]

[City, State, Zip Code]

Dear [Borrower's Name],

We are writing to inform you that the maturity date of your loan (Account Number: [Insert Account Number]) has been adjusted. The new maturity date will be [Insert New Maturity Date].

This adjustment is due to [brief reason for adjustment, e.g., payment plan modification, refinancing, etc.]. Please ensure that you adjust your payment schedule accordingly.

If you have any questions regarding this adjustment, please do not hesitate to contact us at [Insert Contact Information].

We appreciate your attention to this matter.

Sincerely,

[Lender's Name]

[Lender's Title]

[Lender's Company]

[Lender's Contact Information]