

Loan Conditions Revision

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a revision of the conditions associated with my loan account number [Insert Loan Account Number]. Due to [briefly explain your reason for requesting a revision, e.g., financial hardship, changes in circumstances], I believe that adjustments to the loan terms would be beneficial for both parties.

Specifically, I would like to discuss the following conditions:

- [Condition 1]
- [Condition 2]
- [Condition 3]

I appreciate your consideration of my request and kindly ask for a meeting or a written response at your earliest convenience. Thank you for your attention to this matter.

Sincerely,

[Your Name]