Amended Loan Agreement

Date: [Insert Date]
[Lender's Name] [Lender's Address] [City, State, Zip Code]
[Borrower's Name] [Borrower's Address] [City, State, Zip Code]
Dear [Borrower's Name],
We are writing to confirm the amendments made to the existing loan agreement dated [Original Loan Agreement Date] between you and [Lender's Name]. The terms of the amended loan agreement are as follows:
 Loan Amount: [New Loan Amount] Interest Rate: [New Interest Rate] Maturity Date: [New Maturity Date] Payment Schedule: [New Payment Schedule]
Please signify your acceptance of these amendments by signing and returning a copy of this letter.
Thank you for your attention to this matter.
Sincerely,
[Lender's Name] [Lender's Position] [Company Name] [Contact Information]
Accepted and Agreed:
[Borrower's Name] Date: