

Request for Cosigner Discharge on Utility Account

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Customer Service Department],

I hope this letter finds you well. I am writing to formally request the discharge of my cosigner, [Cosigner's Name], from my utility account number [Your Account Number].

Since [Date of last payment or account update], I have maintained consistent payments and wish to assume full responsibility for the account moving forward. I believe this request meets all necessary criteria for cosigner discharge as outlined in your policies.

Attached, please find supporting documents including proof of payment history and my identification for your reference.

I appreciate your attention to this matter and look forward to your prompt response. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information.

Thank you for your consideration.

Sincerely,

[Your Name]