

Official Notice of Co-Signer Release from Lease Agreement

Date: [Insert Date]

To: [Co-Signer's Name] [Co-Signer's Address] [City, State, Zip Code]

Dear [Co-Signer's Name],

This letter serves as an official notice regarding your release as a co-signer from the lease agreement dated [Insert Date of Lease Agreement] for the property located at [Property Address].

As per our discussions and the terms outlined in the lease, effective [Effective Date of Release], you will no longer be held responsible for any obligations, liabilities, or financial commitments pertaining to this lease.

Please sign and return the enclosed copy of this letter to confirm your acknowledgment of this release. If you have any questions or require further assistance, feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name] [Your Title] [Your Company/Organization Name] [Your Address] [City, State, Zip Code] [Your Phone Number] [Your Email Address]