

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Lender's Name]  
[Lender's Company]  
[Company Address]  
[City, State, Zip Code]

Dear [Lender's Name],

I am writing to request an update on my auto loan application submitted on [submission date]. My application reference number is [application reference number].

I would appreciate any information you can provide regarding the current status of my application, as I am eager to move forward with the purchase of my vehicle.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]