

Business Loan Eligibility Inquiry

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Position]

[Lender's Company Name]

[Lender's Company Address]

[City, State, Zip Code]

Dear [Lender's Name],

I am writing to inquire about the eligibility requirements for obtaining a business loan from [Lender's Company Name]. As a [Your Position] at [Your Company Name], we are exploring financing options to support our growth and operational needs.

We are particularly interested in understanding the criteria for eligibility, including factors such as credit score requirements, financial statements, and any other documentation that may be necessary.

Additionally, we would appreciate any information on the different types of loans available and the application process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]