

Confirmation Request for Delayed Salary Loan Extension

Date: [Insert Date]

To,

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a confirmation regarding the extension of my salary loan, which has been delayed due to unforeseen circumstances.

As per our previous discussions, I would like to confirm the new terms and conditions related to the loan extension, including any changes to the repayment schedule and interest rates. This will greatly assist me in planning my finances accordingly.

I appreciate your understanding and assistance in this matter. Please let me know if you require any further information from my end.

Thank you for your attention to this request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Contact Number]

[Your Email Address]